



Friends Association of Cleddau Reach VC Primary School

Notes of meeting held on 9th May 2018, 7pm

Present – Nick Groves (NG)
Lorraine Allman (LA)
Fran Evans (FE)
Catherine Parsons (CP)
Adrian Cook (AC)
Jas Cutting (JS)

Apologies - Georgie Sayers (GS)

		Actions
Notes from last meeting and updates	<p>The creative arts project has started and it was agreed to donate £400 towards this.</p> <p>LA will provide recommendations for time lapse camera purchases before she leaves at the end of term.</p> <p><i>Indoor PE equipment</i> - the after school gymnastics club is now up and running so there is a clearer idea of what equipment is required. NG will confirm the donation required shortly.</p> <p><i>Film evenings</i> - a great success, raising £267 from the Juniors, and £250 from Infants. It was agreed to look at running these again at some point.</p> <p><i>Daffodils</i> – total raised £159. Huge thanks to Jo Richards again for her efforts. It was agreed to review this for next year as the Waterston site is not in a good state for picking, and other suggestions such as selling sunflower plants, bulbs etc. could be considered. Also, to ask Puffin Produce if they would be prepared to donate daffodils to raise funds.</p>	<p>CP to arrange transfer of funds</p> <p>LA</p> <p>NG/CP</p> <p>Review for next year.</p> <p>NG to ask Puffin Produce.</p>
Treasurer Update	<p>The current balance on the account is £4055.51.</p> <p>CP advised that Barclays will not be offering match funding this year, so it was agreed a contingency to carry forward of at least £1k should be held in the account.</p> <p>AC advised a further donation of £400 match funding for his hours would be forthcoming from South Hook, which is much appreciated.</p>	CP



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<p>Summer Term fundraising</p>	<p>Sports Days – dates fixed for these are 4th July for Infants, and 11th July for Juniors. It was agreed to run these as normal, i.e. cake donations from parents, ice-creams via Upton Farm, dinner ladies to serve drinks, raffle.</p> <p>NG asked if there could be a special raffle event during the interval of each sports day. We would need to source special prizes for these but the idea is to raise funds specifically for two areas – 1) playground area in memory of Tirion P; and 2) upgrading IT equipment.</p> <p>Discussion followed about the kind of prizes which could be auctioned, e.g. weekend at Bluestone.</p> <p>Upgrading IT equipment – discussion followed regarding this, in particular the need for school to increase number of iPads available. Currently only 24 across the whole school. Long-term goal is for 8 in each class. Cost per iPad is around £400 so needs long-term, focused, and sustained fundraising. NG will be sending a letter out about the sponsored fun run and wear pink day to kick start the fundraising, but agreed need a visual reminder. LA to investigate thermometer-type sign for outside school.</p> <p>AC asked whether we can look at contacting companies asking if they would like to sponsor an iPad.</p> <p>Other fundraising suggestions put forward included an evening for adults only with a live band etc. Agreed to look at this at start of Autumn Term.</p> <p>Children's Discos – dates were agreed:</p> <ul style="list-style-type: none"> • Wednesday 20th June, 5:15pm-6:30pm for Reception, Year 1 & 2 • Wednesday 27th June, 5:15pm-6:30pm for Years 3&4, followed by 6:45pm-8:15pm for Years 5&6. <p>£3 per child to include food and drink. The Cookhouse not open on Wednesdays so agreed to use caterer from film club special at Easter. LA to contact.</p> <p>Theme agreed: Disco Fever/Popstars. Activity bases: Dressing up box (popstars) obstacle course; Pin the Mic on the popstar; Coconut Shy with Beatles Hairstyle; Limbo; Karaoke</p>	<p>LA to organise ice-creams. FE to sort help on each day. LA to contact SS re raffle prize donations. NG to ask dinner ladies if they can stay on.</p> <p>ALL to think about possible special raffle prizes.</p> <p>NG drafting letter to parents.</p> <p>LA to investigate sign.</p> <p>AC to discuss with NG about contacting companies to 'sponsor an iPad'</p> <p>GS put on agenda for Autumn Term</p> <p>LA to contact caterer</p> <p>ALL think about additional activity base</p>
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	<p>May need one other idea for activity base, and more thought needed on how Karaoke would work as limited time on each base.</p> <p>FE to ask for and co-ordinate help for each disco. May need to ask on FB too.</p> <p>FE to ask Mark Evans if he's available to run the disco again. Bring lights if possible as improvements now made to 'blackout' in the Hall.</p>	<p>FE to co-ordinate helpers, liaise with LA</p> <p>FE to ask Mark Evans</p>
Handover	<p>LA advised that as she was stepping down from the role of Chair and relocating at the end of Summer Term there needed to be a handover of managing/updating the web site, administration of the Friends Facebook page, and transferring the Bookers account.</p> <p>CP and JS agreed to jointly take on the running of the Friends web site. LA will provide handover notes/training.</p> <p>CP and FE agreed to take on Administration of Facebook page. Tasmin N is also currently an Administrator but LA to ask if she still wishes to retain that role.</p> <p>Bookers – AC agreed to take over the account so LA will make the necessary arrangements.</p>	<p>LA to agree date/time for handover</p> <p>LA to check with TN re Admin and make CP/FE Admin</p> <p>LA liaise with AC</p>
Any other Business	<p>As this was LA's last Friends meeting, the committee thanked her for hard work for Friends over the last 8 years.</p> <p>LA advised that the next meeting would be the AGM in September 2018 when new officers will need to be elected, along with a review of the Friends constitution. Ideas needed about how to recruit more support.</p>	<p>ALL</p>

The meeting ended at 8:20pm