



NOTES FROM THE FRIENDS ASSOCIATION MEETING held on 17th June 2014

These notes are also available on the Cleddau Reach Friends Association website – along with other news/information to keep parents fully up to date - www.cleddaureachfriends.org.uk

Present: Lorraine Allman, Nick Groves, Jo Rees-Wigmore, Georgie Sayers, Gemma Tawn, Danielle Bond, Liz Whitelaw, Jane Haigh

Apologies: Tim Hall; Sophie David, Tasmin Nash, Kelly McFadden

In the absence of the Secretary, Lorraine took notes and has written these up.

Feedback from children's discos:

Overall it was felt the first disco was a great success and the children had a lovely time. For future years it would be worth looking again at how year groups are separated to ensure more manageable numbers and appropriate age groupings. LA ran through arrangements for next week's discos, school will confirm numbers to LA for the other discos tomorrow.

NG agreed that if weather is fine, food can be eaten in undercover area. Squash to be set up undercover in advance. Spot prizes for best individual and group dancers (LA to organise).

1. Main Item for Discussion – Sports Days

Raffle Prizes - LA has written to local attractions (Folly Farm, Manor Park etc.) for donations for the sports days raffles, but we need donations coming in now.

Refreshments – staff from Pembrokeshire College will be volunteering their time again this year. It was agreed to have similar arrangements to last year e.g. cold drinks on ice, snacks, chews etc. and possibly look at selling ice-creams outside school at the end of each sports day.

LA asked for volunteers to help with putting lunch boxes together, which have proved popular. DB offered to ask staff if they can organise this year. If not, then JH & GT offered to help LA. Need to check with Sophie regarding purchasing of items.

The kitchen staff have been asked to stay on and provide tea, coffee, and squash refreshments on both days, but we will require donations of cakes e.g. Victoria sponge, bara brith, welsh cakes etc.

Promoting – TN has kindly set up a FB event page for each sports day so we need to let families know about this.

Parents race – there were suggestions to include a parent race during each sports day. Needs to be kept simple, and is dependent on time available within the programme.

House points – to recognise the contribution of house points from all children participating in races, NG agreed that every child participating but not placed i.e. 1st, 2nd, 3rd, will receive 2 house points each.



Actions for Sports Day

NG to organise letter to go out from school asking for donations for raffle prizes, plus donations of cakes on the day, and notify of FB event page.

DB to discuss with staff whether they can organise lunch boxes this year (sandwich, drink, cake, fruit)

DB to liaise with SD regarding ordering of food, drink etc. for both days.

All to find out possibilities for selling ice-creams at the end of each sports day e.g. hire a hawker? JRW & GS happy to sell these at the end.

NG to ask catering department whether Friends can have use of freezer facility for ice-creams.

All - suggestions for parents race to be emailed to LA who will forward to NG for decision.

2. End of term Summer event

It was decided not to go ahead with an end of term event e.g. Treasure Hunt this year in view of the other activities taking place both in school and the community, and also the lack of people available to help out at this time.

It was decided, however, that the school would organise an end of term children's sponsored fun run, with all money going to paying for a defibrillator for the school. This money would be added to that raised by Mr Richards and Mr Benbow when they completed the CAR10 cycle ride.

It was noted that there is a requirement for annual training in running the defibrillator at school, and agreed that Friends Association would cover the cost of this on an annual basis.

Action: **NG** to organise letters from school with sponsorship forms

TH please note annual commitment for budgeting purposes. **LA** will confirm exact amount.

3. AOB

JRW confirmed she had been in touch with the person who oversees the allotments. There is one available for the school although we may have missed the deadline to respond. NG agreed the expenditure from the school of £40pa – JRW to confirm with allotment manager.

LA asked about shade cover for the children during events such as sports days. NG confirmed there is 1 gazebo but it would be worth investing in 3 more which can be used at other times year on year. Friends agreed to fund these – currently on offer at £38 each from Tesco.

Action: **LA** to organise purchasing. **TH** to note for financial purposes please.

--The meeting closed at 8.00pm--