



NOTES FROM THE FRIENDS ASSOCIATION MEETING held on 26th March 2014

These notes are also available on the Cleddau Reach Friends Association website – along with other news/information to keep parents fully up to date - www.cleddaureachfriends.org.uk

Present: Lorraine Allman, Nick Groves, Tim Hall, Jo Rees-Wigmore, Georgie Sayers, Gemma Tawn, Claire Dunstan-Elliott, Fran Evans, Liz Whitelaw, Fran Evans

Apologies: Kerry Hunt, Danielle Bond, Susie Adams, Jayne Hague, Vicki Lloyd-Roberts, Becky Thomas, Kelly McFadden

In the absence of Kelly as Secretary, Lorraine took notes and has written these up.

1. Minutes from the last meeting and Actions arising

Following discussion about expenditure decisions at the last meeting, Lorraine proposed an amendment to the Friends written Constitution to include a clause which states “*Where expenditure is for £500 or more, this must be discussed at committee and at least two-thirds of the members present must agree to the expenditure before any commitment is made*”. She further suggested an amendment which requires at least two-thirds of members present to agree to any changes to the Constitution.

Both proposals for amendment were agreed by all members present.

ACTION: LA to update the constitution and upload updated version to the Friends website and provide a copy for school files.

Tim (Treasurer) confirmed that the benches had now been paid for, and other payment agreed at the previous meeting for playground items, storytelling garden, wall hanging etc. have also been paid. Total funds currently in the bank after these payments is now £1,844.

ACTION: LA to organise with **NG** photographs for the website of toys, wall hanging etc. which Friends have contributed towards.

100 Club – not clear whether letters have been set out regarding this.

ACTION: NG to check with Jane in the office.

2. Fundraising 2014 Schedule

Lorraine listed the fundraising events discussed at the last meeting:

Daffodils – Jo and other Friends have done a great job in picking daffodils this year and Jo is still supplying Pat’s shop with them at the moment. Final amount raised will be known in a couple of weeks and will be posted on the website.

Easter Film Club Screening – Lorraine will be running a special Easter screening for all Film Club members on Wednesday 9th April running from 3.45pm-5.30pm.



Children's Disco – It was agreed to hold 3 separate discos for the children during June 2014.

- Disco 1 would run from 5.00-6.00pm for Early Years, Reception, and Year 1.
- Disco 2 would run from 5.00pm-6.15pm for Years 2, 3, and 4.
- Disco 3 on the same evening as Disco 2 to run from 6.30pm-7.45pm for Years 5 and 6.

All discos would take place in the school Hall.

ACTION: LA to sort out dates with NG and circulate to committee.

NG /LA to organise mailing to parents.

Refreshments

Disco 1 - provide cakes and drinks included in the entry price. Games would need to be organised. Cost will be £2 or £2.50 per child.

Disco 2 - provide hot dogs and chips, included in the entry price. Food can be served in the undercover area. Games to be organised. Cost £2 or £2.50 per child.

Disco 3 - as Disco 2, but 'themed', possibly 1960s or 1970s. Activity to be organised. Cost £2 or £2.50 per child.

ACTION: JRW to lead on organising food, hot plates, napkins, drinks etc. as required (possible link up with Sophie David for Bookers shop?)

Music/Lights

It was agreed to keep costs as low as possible. For Disco 1 we could organise songs on iPod or CD. Look at hiring in DJ for Disco 2 and 3 which will run back to back on the same evening.

ACTION: FE to organise disco mirror ball.

TH to investigate whether any Glo-sticks are left over from Xmas. If not, speak with Lydia about purchasing some more to sell at the discos.

JT to speak with her brother about borrowing disco lights and investigate cost of purchasing.

FE to speak to partner regarding music options.

Please can others ask around regarding DJ hire costs so we have comparisons?

Helpers

We would need a rota of helpers to cover each disco – up to 6 helpers per disco. School staff to be involved. Names put forward so far: GT, FE, LA, JRW, Marie Morgan

ACTION: LA to draft rota for helpers for each disco (6 required for each) and circulate.

NG to organise staff cover.



Sports Days – 2nd July (Infants), and 9th July (Juniors). Pembrokeshire College staff have kindly offered to come along to sell refreshments on both days. Discussion required nearer the time regarding what refreshments we will do this year, plus organising raffle and prizes.

ACTION: LA to organise meeting in advance of Sports Day to discuss arrangements.

Summer event – July (see below).

Bingo evening – to be schedules in the Autumn Term.

Christmas Market – Winter Term - date to be confirmed.

4. Summer Event

After much discussion of ideas it was decided to organise a walking family treasure hunt around the village of Llangwm, starting and ending at the school.

Suggested timing would be approximately 4.30pm-7.00pm with families returning to school grounds after they completed the hunt for a picnic in the grounds, light refreshments (provided by Friends), and some traditional games such as rounders.

There would be a charge to enter the treasure hunt. Prizes would need to be organised.

Date to be agreed, but look to working into Llangwm Festival week if possible.

ACTION: LA to investigate dates for Llangwm Festival this year.

5. Any other business

Lorraine announced that Susie Adams will sadly no longer be involved with Friends after Easter. The committee wish to express its thanks to Susie for all her hard work, energy, and enthusiasm both on the Friends committee and getting stuck in with events, she will be missed.

--The meeting closed at 8.00pm--

Post-Meeting note:

It would be really helpful if Lorraine had your email addresses and telephone number (mobile is fine) so she can keep in touch with you as we start organising details of the events. Could you please therefore email her lorraine@beindemand.co.uk or text 07766 415121 as soon as possible. Many thanks.